

CITY OF SALEM - NOTICE OF VACANCY

TITLE: Sanitarian
DEPARTMENT: Health
POSITION STATUS: Full-time, 35 hours per week, AFSCME Local 1818 position
REPORTS TO: Health Agent
SUPERVISION EXERCISED: N/A
SALARY:

<u>STEP I</u>	<u>STEP II</u>	<u>STEP III</u>
\$877.06	\$911.15	\$946.62

DUTIES:

In accordance with the State Sanitary and Environmental Codes and established procedures, performs a variety of inspections designed to ensure enforcement of the codes. Inspects dwellings for fitness of human habitation, inspects recreational camps, food establishments, swimming pools, etc.

Investigates nuisances, improper disposal of rubbish, illegal dumping, etc. Carries out investigations pertaining to public and private sewerage disposal. Investigates the causes and effects of air, water, and noise pollution. Conducts investigations in support of rodent control programs and provides information on pest control.

Investigates lead paint violations in support of lead paint poison control programs. Prepares reports of findings and maintains adequate records.

Reports violations to supervisor with recommendations for corrective action. Writes report of inspection/order or notice of non-compliance and conducts reinspection. Collects public bathing water and food samples.

In any situation of non-compliance and inspection disapproval, prepares material for District and Superior Court presentation with assistance from supervisor as necessary. May testify in court cases as expert witness.

Assists in investigations of suspected communicable disease outbreak. Performs investigations of emergency situations, e.g., house fires, septic system overflow, rodent infestation, outbreak of disease, etc.

For sanitarians with State registration, observes soil and percolation test for individual sewerage systems for potential installation in unsewered areas. Approves or disapproves installation and may testify in court as expert witness.

Performs other duties as required and assigned.

QUALIFICATIONS:

A minimum of at least two (2) years of full-time, or equivalent part-time, technical or professional experience in public health or environmental investigation and inspection.

Bachelor's degree from an accredited college in:

- A. Environmental science, or
- B. Public Health, or
- C. a minimum of 30 semester hours credits of basic science.

Working knowledge of state and local regulations, codes, and ordinances that apply to public health required.

Valid Massachusetts driver's license required.

Strong skills in organization, communication, and writing.

Substitutions

Registration as a Sanitarian by 1) the Massachusetts Board of Registration of Sanitarians or 2) the National Environmental Health Association may be substituted for required experience. Registration strongly preferred.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is regularly required to stand; walk; use hands to finger, handle, or feel objects; tools, or controls; reach with hands and arms; stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move up to 25 pounds and occasionally 100 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those are employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts and in outside weather conditions. The noise level in the work environment is usually moderate.

Please submit resumes no later than the close of business day, **Tuesday, January 17th, 2012** to the Human Resources Office, 120 Washington Street, 4th floor, Salem, MA 01970.

CITY OF SALEM
Lisa B. Cammarata, Director
Human Resources

DATE: January 5, 2012

The City of Salem is a AA/EEO Employer